



The Albany Council  
of the  
Traditional Karate-Do Organization, Inc.

Joseph A. Sorce  
Chief Executive Officer

September 12, 2007

**ADDENDUM TO MEMORANDUM  
(Distributed on September 8, 2007)**

Dear Parents and Gaurdians,

As some of you may already know, the Memorandum located at the Dojo advising that dues will be increasing slightly for the karate and weapon programs. Due to new management taking over the Hilton Arts Center dues will be increased to cover the overhead costs. As some older parents may know, dues have not been increased in over 10 years and Shihan has offered the weapon class free of charge for all these years. In order to keep our doors open and in order to have a base school for our kids to come, enjoy and learn the traditional karate etiquette this slight increase must occur.

The Albany Council of Traditional Karate-Do, Inc (ACTKO) is a group Shihan formed, which is made up of karate parents and coaches who have gathered to aid Shihan in his vision of creating a strong community presence. The Board of Directors who founded ACTKO are comprised of Shihan Tony Butler, Joseph Sorce and Jeanenne Butler. The Executive Board of ACTKO consists of nine of your fellow parents and coaches.

As noted in the prior Memorandum starting **October 1, 2007**, dues will slightly increase as follows for the Karate Program and Saturday Kobudo Program:

Karate Programs ONLY:	\$65.00 per month (w/no Kobudo)
Saturday Kobudo Program ONLY:	\$65.00 per month (w/no Karate)
Karate and Kobudo Program (discount):	\$85.00 per month (Saturday Fee Included)

\*\*If you take Karate at any After-School program, Community Center or at the Dojo, the cost of Saturday Kobudo class will be \$20.00 per month per child. The athletes who are on the Department of Recreation / Mayor team will also pay the \$20.00 per month Saturday fee.

We know that we have various families from all over Albany and surrounding areas who come to our programs and we are trying to keep it affordable for everyone and at the same time keep our doors open. (See back of page for further information).

P.O. Box 2365, Albany, New York 12220-0365, Email: ACTKO@nycap.rr.com



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If you have a family of three (3) or more the costs will be as follows:

Karate or Kobudo	Karate and Kobudo
1 <sup>st</sup> member pays full price: \$65.00/month	1 <sup>st</sup> member pays full price: \$85.00/month
2 <sup>nd</sup> member pays (discount): \$50.00/month	2 <sup>nd</sup> member pays (discount): \$70.00/month
3 or more members: \$20.00/each/month	3 or more members: \$20.00/each/month

The billing system is being upgraded to an invoice system, which will give you a choice to receive your invoice via mail or email. Therefore, we are asking that each parent complete the billing form and submit it as soon as possible, as the new change will take place starting **October 1, 2007**. All payments must be made out to AC-TKO as of October 1<sup>st</sup>.

It is our goal to make it possible for all our kids to keep attending and enjoying these programs.

If you have any questions, now is the time to ask. Please remember to fill out a Billing Information Form located at the Dojo or on the website: [www.actko.com](http://www.actko.com).

Sincerely,  
AC-TKO Board of Directors and Executive Board



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of the  
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www.actko.com*

Joseph A. Sorce  
Chief Executive Officer

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## **Memorandum**

8/23/2007

Re: Billing Changes

From: AC-TKO Board of Directors

To: All Members

In a move to create an efficient and effective system to meet the needs of our parents and athletes, the AC-TKO Board of Directors decided to merge ACTKO and AIJK for business purposes. As times change, so must organizations. AIJK will continue to exist, as a club functioning under AC-TKO, but will have no function related to the business aspect. Sensei Patricia Peck now holds a new position in the organization as Director of AAU Coordination. Her responsibilities revolve around maintaining the necessary upkeep for the organizations pursuant to AAU policy and guidelines. No future payments should be made out to AIJK. All payments, starting in October 2007, will now be addressed to AC-TKO exclusively.

Please fill out the attached Billing Information Form and return it as soon as possible, because AC-TKO will be implementing a monthly invoicing system to keep all payment records up-to-date. It is our goal to make this adjustment as easy as possible with little disruption to the program, the parents and the athletes.

Please note the changes in the monthly rates (see back of page). All programs will be paying the same price, no exceptions. These changes reflect the transition of management of the building to new ownership. The equation the new owners are using to determine the cost for the use of space is different than it was in the past. This equation changes the amount of rent paid for the space that is occupied.

There is also a change in cost for the Okinawa Kobudo program. Kobudo is its own martial art style and is independent of Shotokan Karate. In an attempt to meet the needs of the increase costs for the use of space, the Board of Directors has decided to place a fee on the Kobudo class, this class is offered on Saturday at the dojo. Note the discount for athletes taking karate and kobudo. This pricing applies to all programs.

Thank you for your understanding as we make this transition. Please Remember to fill out a Billing Information Form located at the Dojo or on the website: [www.actko.com](http://www.actko.com).

Sincerely,

AC-TKO Board of Directors

54 Edgecomb Street, Albany, New York 12209, Email: [actko@nycap.rr.com](mailto:actko@nycap.rr.com)

Individual Athlete	Family Plan
Shotokan Karate (only) - \$65 / Month	First Athlete - \$65; Each Additional Athlete - \$50 / Month
Okinawa Kobudo (only) - \$65 / Month	First Athlete - \$65; Each Additional Athlete - \$50 / Month
Karate & Kobudo (discount) - \$85 / Month	First Athlete - \$85; Each Additional Athlete - \$70 / Month

Average Cost for other schools in the area just teaching free handed forms. ~\$100 / Student / Month

Beginners Starting Costs: \$110 plus AAU fee

(All beginning Adults must have medical clearance from their doctor before starting classes)

- Includes one complete gi
- 2 months of training (16 classes Karate – 8 classes Kobudo)
- Evaluation for white belt