



*The Albany Council  
of the  
Traditional Karate-Do Organization, Inc.*

Tax ID:  
20-4345998

Joseph A. Sorce  
Chief Executive Officer

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The regular meeting of The Albany Council of the Traditional Karate-Do Organization Board was called to order at approximately 7:10 p.m. on May 2, 2007 at Price Chopper in Westgate.

**Present:** Maryanne Butler, Joe Sorce, Elizabeth Alexander, Kathy, Isabel Laboy, Shawn Sorce, Sharon Jones, Michele Fields

**Late:** None

**Excused Absent:** Jerome Culler, Mary Ann Butler, *Kriste White*

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### **A. Approval of Agenda**

Agenda for 5/2/07 was approved.

### **B. Approval of Minutes**

The minutes of the 4/17/07 were approved and passed.

### **C. Discussion Items:**

Newsletter:

Discussions: Isabel is waiting for a picture from the March of Dimes walk to add to the newsletter. Once it is received, she will place the picture and send the newsletter out for final distribution. New possible circulation date of May 7, 2007.

<b>Action items</b>	<b>Person responsible</b>	<b>Deadline</b>
Finalize newsletter	Isabel	ASAP

Nationals

Discussions: Deadline for National applications is June 2, 2007. There will be a parent meeting scheduled for June 3 for all who will be competing at Nationals to finalize the bus list and who the parent captains will be. At that time, each athlete will have their picture taken and emergency contact information will be collected. The board also talked about who our coaches are and what is required for them to become a coach. Coaches should be aware that there are online classes that need to be completed before they go to nationals and then they have to test at while they are at nationals. Not sure of exact cost but somewhere around \$100 for online class and another \$100 for the test section. Jerome has taken the lead as the board member working with our parent coaches.

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<b>Action items</b>	<b>Person responsible</b>	<b>Deadline</b>
Write parent meeting announcement on the board at the dojo	Mary Ann	ASAP

○ Jackets and bags:

Discussions: We have several parents now looking for jackets. Shawn said we will not be able to get any new jackets in time for nationals and that the Holloway jacket style that we have been using has now been discontinued. Holloway will be coming out with a new style and Shawn has a meeting tomorrow with our vendor to preview the new Holloway line. It was decided to table this issue until Shawn has more information from the vendor. Michele said there were six bags left and there is still some parents looking for bags. Michele will leave the 6 bags at the dojo to be sold (\$15 each). The board discussed whether we need to order more bags. It was agreed by all that we would order 20 more bags.

<b>Action items</b>	<b>Person responsible</b>	<b>Deadline</b>
Order more bags	Shawn	ASAP
Meet with vendor to see about new Jackets	Shawn	5/3

□ Lottery tickets

Discussions: Liz said that she has received 915 paid tickets back so far so that leaves 85 unsold. Michele said she knows of a parent at ASH that has an envelope of sold tickets but her son has been ill and she hasn't been at the school to turn in her tickets. Michele thought she would be getting these tickets from the parent on Friday. The board had discussed how to handle any other tickets turned in to prevent people from buying winning tickets after the fact. It was announced several times that tickets must be turned in and Isabel had sent out an email so everyone was aware of the deadline. Joe said that we should not take in any other sold tickets after Friday. The board agreed that no tickets will be accepted after Friday. Joe said he thought this was one of the most successful ticket sales we have had and that we should continue doing this fundraiser in the future.

□ ASH BBQ

Discussions: The date of the ASH BBQ is June 8<sup>th</sup>. The ASH PTA approached Shawn to see if we planned on doing the BBQ in conjunction with the PTA's Variety Show. Shawn said yes and explained the new school district rules regarding the kitchen use. Liz Hayward (ASH PTA) told Shawn that they have a budget for the Variety show and would split the cost of the kitchen with us. Shawn and Michele said that they were planning to have a BBQ planning meeting next week and would be sending out an email with the information soon. At that time they would set up the donation list to be posted at the dojo. Michele also said that her husband works for Sysco foods and that they would be willing to donate food as they have done in the

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past but we need to send a request on our letterhead. Michele said she would go over the inventory and put together the request to Sysco.

<b>Action items</b>	<b>Person responsible</b>	<b>Deadline</b>
Plan ASH BBQ kitchen meeting & post donation list	Michele & Shawn	By 5/15
Prepare donation request letter for Sysco foods	Michele	5/15

Family Fun Day

Discussions: The board discussed having a family fun day over the summer similar to the event we had 2 years ago at Elm Avenue Park in Bethlehem. Isabel thought we should have it in August to give everyone a little break after Nationals and have time to plan it. Sharan said she knows someone that runs the Elm Avenue Park and would check into available dates and cost. Also, the board decided this would be an alcohol free event. Decisions on activities and food were tabled until we have more information about the date and after the BBQ and Nationals planning.

**E. New Business:**

- 1) Deb Sanderson- She is looking for a disc of pictures of kids for the Amtrak Safety awareness. The board discussed that we do not have photo releases from parents to give Deb pictures. Due to the liability issues, the board cannot give out any pictures to anyone. However, she can ask parents to volunteer to give the pictures to her
- 2) Harple Family Fundraiser: Shawn said that she would like to see us do something for this fundraiser. The Harple family is going through a very difficult time. Maria Harple's husband is battling cancer and will be going to Boston for a bone marrow transplant. Their children take classes at ASH and Maria is currently President of the ASH PTA. There will be a fundraiser on May 25, 2007 to raise money to help the family through this tough time. The event planners are looking for corporate give-aways to be donated and raffled off. Shawn put a motion out to purchase something for this event. There was a vote and it was unanimously agreed that we would donate an item to be raffled off. Shawn will check into tickets for Cirque De Soleil at the Times Union Center.
- 3) Golf outing- Joe mentioned that we should start thinking about planning the golf outing for September. Deb Sanderson usually plans this event but will be unable to this year. He suggested that we talk to Shihan's daughter Woody to help plan this event.

<b>Action items</b>	<b>Person responsible</b>	<b>Deadline</b>
Tickets for Fundraiser	Shawn	ASAP

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Before closing Joe asked the board to take a moment of silence to remember Trooper Brinkerhoff who lost his life in the line of duty.

Meeting was adjourned at 8:20 p.m. The next meeting is **May 15, 2007 at 7:00 p.m.** at Price Chopper in Westgate Plaza.

Minutes submitted by: Michele Fields