

*The Albany Council
of the
Traditional Karate-Do Organization, Inc.*

Joseph A. Sorce
Chief Executive Officer

The regular meeting of The Albany Council of the Traditional Karate-Do Organization Board was called to order at approximately 7:05 p.m. on June 12, 2007 at Price Chopper in Westgate.

Present: Elizabeth Alexander, Kathy Brizzell, Isabel Laboy, Jerome Culler, Joe Sorce,

Late: None

Absent: Maryanne Butler, Sharan Jones, Michelle Fields

Excused Absence: *Kriste White: due to her schooling schedule, she is unable to attend the meeting.
Shawn Sorce: maternity*

A. Approval of Agenda

Agenda for 6/12/07 was tentatively approved.

B. Approval of Minutes

The minutes for 5/30/2007 were not completed and will be approved at next meeting.

C. Discussion Items:

- Nationals

Discussions:

The Board discussed the final details of Nationals 2007. Joe confirmed that the arrangements with the City have been completed for the bus transportation. At this time, the bus will be leaving Sunday, June 24, 2007 at approximately 7:00 p.m. due to graduations being held. The final competitors' list is at 35 athletes competing this year at Nationals, most of which will be traveling via bus provided for by the City. Some of the coaches have already completed their testing and paid their fees. Jerome will reconfirm with the coaching staff and help them in last minute details of what they need regarding other fees and testing at the venue. Joe has also confirmed that a room has been booked for practices at the hotel in North Carolina for the athletes. We discussed hotel rooms, the information has been out since February to book rooms, we have provided the parents with the location, hotel, fees and telephone number and also provided a travel agent to handle it for them. Parents have to make these arrangements through the travel agent preferably or on their own. It is the parents' responsibility to secure a hotel room for their family. Shihan and the bus driver's room have been confirmed. We believe we will have the same bus driver as before, Ed Hernandez. Jerome will be head chaperone on the bus and he has a few parents who will be helping him as well, ie Janet Lapitsky, Sharan Jones, etc. Jerome will try to hold a Parent Captain (chaperone) meeting with these parents so that information is timely and properly given to them, so they know what needs to be done, if anything.

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The athletes' portfolios have been completed and Pamela Young has all medical information, as well. The only child traveling without a parent is Awan Jenkins and he will be under the supervision of Janet Lapitsky. We also have medical personnel on the bus to include Jerome Culler, Janet Lapitsky and Sharon Jones. Pamela Young will be the main medical personnel at the venue.

○ FAMILY FUN DAY

Discussions: The board discussed the annual cook out for the karate family. Pamela Young has handle this in the past. Pam has inquired about the cook out and she will get some dates to hold the same. We discussed that Pamela will handle the cook out and we should help her if she needs it. In prior meetings we discussed the board handling this event completely, but Shihan advised that Pam has done it in the past and has done a great job with it, she should handle and we should help her if she needs it. The board discussed paying for the Pavillion cost to offset the fee for families to come to the BBQ and the board will donate all sodas, juices and other items that it has in storage, again to offset any costs to the families. This event is made so the karate family and friends can have a day just to have fun, so the less the families should do the better. There will still be a sign-up for food and snacks so everyone can sign-up and we believe there is a swimmer's fee as well, which Pam will let everyone know.

Action items	Person responsible	Deadline
Donate inventory items	Board	n/a
Pay for the Pavillion cost	Board	n/a

D. New Business:

Golf Tournament

Discussions: Joe advised that he needs to get in contact with Debbie Sanderson, who has handle the golf tournament in the past and see if she will be handling or if we need to handle this year. Once he speaks with her he will let the board know either way, so that we know what needs to be done. If we handling or just helping Debbie.

Action items	Person responsible	Deadline
Speak with Debbie re: Golf Tournament 2007	Joe	ASAP

E. CEO Report- Joe reported his report throughout the meeting.

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Meeting was adjourned at 8:10 p.m. The next meeting is **TBD p.m.** at Price Chopper in Westgate Plaza.

Minutes submitted by: Isabel Laboy and Michele Fields

Approved by: _____